

DRAFT
Minutes of the AAHSL Annual Business Meeting
Friday, November 6, 2015
University of Maryland Baltimore, MD

President Paul Schoening convened the meeting at 9:30am.

M.J. Tooley introduced Dr. Roger Ward, Vice President Academic Affairs/Vice Dean, Graduate School & Chief Accountability Officer to welcome AAHSL to the University of Maryland.

By show of hands, approximately 40% of the members in attendance are registered for the AAMC meeting.

RECOGNITION OF RETIRED DIRECTORS

Tom Basler, Medical University of South Carolina, Charleston
Mary Blackwelder, Medical College of Wisconsin, Milwaukee
Jim Curtis, University of North Carolina, Chapel Hill
Christine Frank, Rush University, Chicago
Gary Freiburger, University of Arizona, Tucson
Mary Ryan, University of Arkansas Medical Sciences, Little Rock
Emma Stupp, CDC Library
Etheldra Templeton, Philadelphia College of Osteopathic Medicine, Philadelphia
Rajia Tobia, University of Texas Health Science Center, San Antonio
Richard Wood, Texas Tech University Health Sciences Center

RECOGNITION OF NEW, ACTING AND INTERIM DIRECTORS

Kristin Anderson, University of Hawaii at Manoa
Sharon Argov, Larkin Health Sciences Institute, Miami
Gail Bang, CDC Public Health Library and Information Center, Atlanta
Janis Brown, University of Southern California, Los Angeles
Christie Degener, University of North Carolina at Chapel Hill
Melissa De Santis, University of Colorado Anschutz Medical Campus, Denver
Andrew Escude, Texas Tech University Health Sciences Center
Stephanie Ferretti, Philadelphia College of Osteopathic Medicine
Heather Ganshorn, University of Calgary, Alberta, CA
Gali Halevi, Icahn School of Medicine at Mount Sinai, New York City
Karen Hanus, Medical College of Wisconsin, Milwaukee
Patricia Iannuzzi, University of Nevada, Las Vegas
Shannon Jones, Medical University of South Carolina, Charleston
Nadia Lalla, University of Arkansas Medical Sciences, Little Rock
Tanisha Mills, University of the Virgin Islands
Donna O'Malley, University of Vermont, Burlington
Alison Regan, University of California, Irvine
Neil Romanosky, University of Toronto

INTRODUCTION OF THE 2015-2016 FELLOWS AND MENTORS

The 2015-2016 Fellows/Mentors pairs were introduced:

- Rick L. Fought, MLIS, AHIP / Andrea Twiss-Brooks, MS, MSLIS
- Stephanie Kerns, MLS / Julia F. Sollenberger, MLS, AHIP, FMLA
- Stephen Kiyoi, MLIS, MS HAIL / Holly Shipp Buchanan, MLn, MBA, EdD, FMLA, AHIP
- J. Dale Prince, MA, MLS, AHIP / Anthony Frisby, PhD
- Stephanie J. Schulte, MLIS / Patricia Thibodeau, MLS, MBA, AHIP, FMLA

72 fellows/60 mentors have now participated in the program. 75% of Fellows have become directors or received promotions. More than half of AAHSL member institutions have had at least one mentor or fellow on staff or have hired a fellow.

APPROVAL OF MINUTES OF 2014 BUSINESS MEETING

The minutes of the November 7, 2014 Annual Membership Business Meeting were approved as written.

PRESIDENT'S REPORT

Paul Schoening reviewed the past year's accomplishments:

- In response to our members' requests we have taken steps to improve the transparency of our involvement in the Chicago Collaborative by posting minutes to the AAHSL list and soliciting feedback about the CC meeting agenda. Janice Jaguszewski is the incoming co-convenor representing AAHSL, and Ruth Riley (board liaison), Jim Bothmer and Tom Singarella are the new AAHSL CC representatives.
- 2. In its role of as an advocate supporting issues impacting academic health sciences libraries and their institutions, AAHSL signed on to 16 letters to private and governmental organizations.
- In response to our member's concerns we established an Assessment and Statistics Review Task Force chaired by Judy Cohn charged with assessing the value of the Annual Statistics and three companion surveys to members and recommending needed changes. They have surveyed the membership and presented their initial report and will be continuing their work.
- 4. Based on a recommendation by the Future Leadership Committee, the AAHSL web site now lists open health sciences library director positions.
- A Research Services Committee, chaired by Kristi Holmes, was established to oversee and coordinate AAHSL's efforts to enhance research support services in member libraries through educational programs, workforce development, best practices and resource material. This committee is in its infancy, but comprises an exceptional group of talented people in this area.

- Actions we taken to improve the transparency of committee and leadership appointments within AAHSL, including clarification of the committee appointment process in my President's Update ahead of Ruth's call for committee volunteers, as well as the first open call for president and board member nominees.
- A minor change to the requirements for leadership fellow applicants was made to allow for high potential candidates who do not have significant management experience. In this era of flat organizations it is sometimes difficult to offer management experience and we don't want to make this a limiting factor in our leadership development program.
- We are sponsoring a belt-busting new directors symposium this year! I believe there are about 27 new directors participating in the symposium and several AAHSL members are providing their knowledge and expertise via symposium presentations and webinars. Thank you to all that are making this happen!
- AAHSL has joined in with the Mid-atlantic region of the NN/LM to plan and host a 1-day symposium on Teaching & Learning Spaces in academic health sciences libraries. This symposium will be held sometime in April 2016. Watch for details.
- And finally, I undertook a listening tour as the first step in the Association's strategic planning process with the following objectives:
 - a. Increase the number of individuals providing input for strategic planning
 - b. Cultivate higher quality and more candid ideas, comments, and recommendations
 - c. Improve the diversity of viewpoints by ensuring that libraries from a wide variety of institutional types are included
 - d. Better educate members about the planning process
 - e. Engender a sense of ownership among members in the strategic planning process

TREASURER'S REPORT

AAHSL continues to do well financially. Of note this year:

Revenue is artificially high due to double NLM payment and many people paying their dues in the first quarter of 2015 rather than in 4th quarter 2014.

- The biggest ticket item in the budget remains the Future Leadership programming, which includes the Fellows program, scholarships, and the Director Recruitment Guide. Every few years AAHSL also conducts a New Directors Symposium. The 2015-2016 Symposium has 28 participants who have become directors in the last three years.
- In 2014 we pilot-tested not sending membership renewal invoices by postal mail, relying on email reminders instead. We thought that would save money for AAHSL by not having to do a mailing. However, a non-insignificant number of members said that they did not receive the multiple emailed invoices. So this fall we went back to sending the paper invoices. Members can still pay online via credit card, but those requiring a little more paperwork can have that too.

- The third quarter financials are posted on the website in Members Only. Most of AAHSL's annual income arrives in the 4th quarter.
- The draft 2016 budget will be posted on the website next week. Looks similar with addition of NDS and joint symposium on space and CC expenses.

MEMBERSHIP REPORT

The 2015 membership includes:

- 126 Full US members
- 10 Full Canadian members
- 28 Associate members
- 7 New/Developing schools

Total 2015 membership = 171 (up from 136 in 2006. That's 26% growth in 10 years!)

There are 125 people registered for the 2015 Educational Program, which is up from 112 last year.

COMMITTEE AND TASK FORCE REPORTS

Paul Schoening thanked all of the committee volunteers and their chairs for their work over the past year:

- Assessment & Statistics: Beth Layton and Steve Squires
- CFAS – Jane Blumenthal and Sandra Martin
- Chicago Collaborative Working Group – Brenda Seago and Janice Jaguszewski
- Future Leadership – Tania Bardyn and Carol Jenkins
- Joint AAHSL/MLA Legislative Task Force – Cynthia Henderson
- New and Developing Health Sciences Libraries – Debbie Rand
- Nominating – Ruth Riley
- Program & Education – Leslie Schick
- Scholarly Communication – Brenda Seago and Pat Thibodeau
- Teaching/Learning – Tony Frisby

Committee reports are posted on the website.

NEW BUSINESS

There was no new business.

NOMINATING COMMITTEE AND ELECTION OF OFFICERS

President-elect Ruth Riley presented the election slate for 2015-2016:

- For President-Elect: Neil Rambo (NYU Langone Medical Center)
- For Board Member: Nadine Dexter (University of Central Florida College of Medicine)

There were no nominations from the floor. The slate was approved by acclamation.

RECOGNITION FOR BOARD SERVICE

Paul Schoening recognized the outgoing Board members for their service:

- Board Member Barbara Epstein
- Past President Jim Bothmer

INCOMING REMARKS FROM AAHSL PRESIDENT

Ruth Riley thanked Paul Schoening for his leadership and significant effort put into his listening tour, and outgoing Board members Jim Bothmer and Barbara Epstein.

AAHSL is continuing to thrive despite AAMC's identity crisis. Finances are fine, membership is up, and the organization is nimble with advocacy in partnership with MLA. The new Research Services Committee will investigate ways to enhance research support in our libraries.

In the coming year the Board will focus on strategic planning and assessment. The 2012-2014 strategic plan will be updated by the Board in February, taking information from Paul's listening tour, as well as continuing to ask the members what they think.

The Assessment Task Force submitted its report to the Board last week and to the Assessment & Statistics Committee. We need a little time to digest it and it will be shared with the members. Assessment & Statistics is one of the most labor-intensive committees; Rod MacNeil, 2015-16 chair and the rest of the committee were recognized. The Board is having focused discussion in February to completely review the program; Judy Cohn, Rod MacNeil and an assessment professional will join the Board to decide what outcome measures and benchmarking tools will work best for AAHSL.

Ruth also thanked executive director Louise Miller and the staff at SBI in Seattle for their support of AAHSL.

Finally, the Board decided to hold the 2016 AAHSL annual meeting separately but in conjunction with AAMC in Seattle, November 10-11.

ADJOURNMENT

The meeting was adjourned at 10:20am.

Drafted by Louise S. Miller, MA, CAE
Reviewed by Kate Carpenter, Secretary