



**Annual Membership Business Meeting  
Hyatt Regency Austin TX  
Friday, November 2, 2018, 9:15-10:30 AM**

President Judy Cohn convened the meeting at 9:16am with approximately 120 members present.

**Recognition of Retired, New, Interim and Acting Directors**

Directors who have retired in the last year included:

- Holly Shipp Buchanan, University of New Mexico
- Nadia Lalla, University of Arkansas
- Sandy Oelschlegel, University of Tennessee
- Neill Rambo, New York University
- Marianne Burke, University of Vermont
- Jane Blumenthal, University of Michigan
- Pamela S. Bradigan, Ohio State University
- Kathleen Blazar, Case Western Reserve
- Cynthia Robinson, Penn State - Hershey

President Cohn also recognized the New/Acting/Interim Directors and welcomed them to AAHSL:

- Abdullah Alhaji, Academy of Health Sciences
- Paul Bielman, Kaiser Permanente
- Diane Cassidy, Association of American Medical Colleges
- Chris Duffy, Seton Hall University
- Lynda Hartel, Ohio State University
- Stephanie Kerns, Dartmouth
- William Kipchumba, Egerton University (Kenya)
- Sara Knox Morley, University of New Mexico
- Jan Kuebel-Hernandez, California University of Science & Medicine
- Will Olmstadt, LSU-Shreveport
- Sarah Peyre, University of Rochester
- J. Dale Prince, LSU Health, New Orleans
- Melissa Rethlefsen, University of Florida
- Rebecca Renirie, Central Michigan University
- Catherine Soehner, University of Utah

**Introduction of 2018-2019 Fellows and Mentors**

The five sets of Fellow/Mentor pairs in the 2018-2019 cohort were also recognized:

Blair Anton, Johns Hopkins University

Mentor: Melissa DeSantis, University of Colorado

Amy Blevins, Indiana University School of Medicine  
Mentor: Terri R Wheeler, Weill Cornell School of Medicine

Mellanye Lackey, University of Nevada, Las Vegas  
Mentor: Chris Shaffer, University of California, San Francisco

Katherine (Katie) Prentice, University of Oklahoma  
Mentor: Ellen Nordre Sayed, Medical College of Wisconsin

G Randall Watts, University of Tennessee  
Mentor: MJ Tooley, University of Maryland, Baltimore

Six fellows from the Leadership Fellows Program were appointed directors over the last six months bringing the total to 44 (54%) in permanent director positions. One fellow in the 2017/2018 cohort served as an interim director and was later appointed to a permanent director's position.

### **President's Report**

President Cohn provided the following update of AAHSL activities:

- Jerry Perry (University of Arizona) is stepping in as AAHSL Secretary/Treasurer for 2018-2019. As well, the AAHSL Board has appointed Nadine Dexter to serve an additional year onto her term as AAHSL Board member-at-large.
- The Diversity, Equity, and Inclusion Task Force is transitioning to a standing AAHSL Committee. Launched in 2017, the task force members were thanked for implementing a survey with 73 respondents and sharing their results. Cristina Pope will be Chair of the new Diversity, Equity and Inclusion Committee. Members of the task force are:
  - Cristina Pope, Chair, Upstate Medical University
  - Barbara Cavanaugh, University of Pennsylvania
  - Stephen Kiyoi, University of California San Francisco
  - Emily McElroy, University of Nebraska Medical Center
  - Sandra Martin, Wayne State University
  - Stephanie Swanberg, Oakland University, William Beaumont School of Medicine
  - Martin Wood, Florida State University
  - Letisha Wyatt, Oregon Health & Science University
- The Competency-Based Medical Education Task Force continued its work, including participation in the AAMC poster session; the poster is also on display at this meeting.
- There will be a new model for AAHSL representation and participation in the GIR (the AAMC Group on Information Resources). The Board is in the process of recruiting an AAHSL liaison to GIR to continue our participation and collaboration. A call for volunteers will be going out to the membership shortly.
- Rod MacNeil, Chair of the Assessment & Statistics Committee, along with Steve Squires, Editor, and the A&S Committee members, successfully rolled out the Annual AAHSL survey which includes outsourcing the collection, analysis, and reporting of the data to Counting Opinions on the LibPas platform.

- Future Leadership – Paul Schoening, Outgoing Chair of the Future Leadership Committee and new Program Director, Pat Thibodeau successfully completed the 2017-2018 year with an outstanding cohort of fellows and mentors.
- The Joint MLA/AAHSL Legislative Task Force held its 2018 annual meeting on April 3-4 in Washington DC to conduct business and meet with legislative staff. Support for NLM, NIH and IMLS funding and public access legislation and regulations were the primary focuses for these Capitol Hill visits.
- The Scholarly Communication and Research Services Committees are collaborating on areas of shared interest – predatory publishing and research metrics. The committees are meeting together here to flesh out next steps which include preparing educational materials for AAHSL members via webinars, white papers, or content to include in research guides.
- During the coming year, AAHSL will be updating its strategic plan and member input is welcome. AAHSL’s major goals in the 2016 – 2018 plan covered the following areas:
  1. Professional leadership and development
  2. Imagining the future
  3. Promoting best practices
  4. Advocacy
  5. Strategic partnerships and collaborations
  6. Fostering a community of colleagues
  7. Enabling a diverse and inclusive association

**Membership Report**

Secretary/Treasurer Jerry Perry reported the following membership statistics:

122	Full
30	Associate – US
6	Associate – Canadian
10	Developing
<u>5</u>	New
173	

There are 125 people registered for the 2018 Educational Program.

**Financial Report**

As of September 30, 2018, AAHSL’s assets in checking, savings, and CD accounts total \$694,793. Significant programmatic investments for the members were made in the last year, including moving the statistics platform to Counting Opinions and the MLA Insights initiative.

Because AAHSL needs to be careful about having too much money in the checking account the Finance committee is working with an investment advisor to balance the needs of cash flow and short- and long-term investments. The advisor charges a flat consultation fee and thus makes no money off of the portfolio. The selected investments are socially responsible.

**Committee and Task Force Reports**

Competency-Based Medical Education Task Force: Judy Spak acknowledged the volunteer participants who over the last year presented posters and papers at multiple meetings and conferences. The final report presented several recommendations including:

- That AAHSL appoint a new CBME Task Force to continue the work started by the first Task Force.
- The AAHSL board should cultivate a stronger connection to AAMC and advocacy in the Group on Educational Affairs (GEA) sphere to advocate for increased librarian integration in this arena.
- AAHSL leadership must continue communication with Association of American Medical Colleges (AAMC) and Dr. Alison Whelan, AAMC Chief Medical
- Establish a web presence for Competency-Based Medical Education on the AAHSL website.
- The creation of a “toolkit” that contains best practices and documentation for librarians teaching and assessing EBM skills to share with administrators/faculty at their respective institutions.
- AAHSL should communicate with professional organizations, including the Association of College and Research Libraries (ACRL), Special Library Association (SLA), and the Medical Library Association (MLA) to encourage librarians in various disciplines (nursing, dentistry, public health, etc.) to map those health science competencies to the ACRL Framework and publish/share their work.

### **Future Leadership Committee**

Paul Schoening reported on several significant changes to the activities this year including a higher-level focus on virtual sessions, refined mock interview sessions, and a change to the application process for both fellows and mentors. Much thought is going onto next year’s programming including going to one site visit instead of two to make room for a 3-day institute at MLA (up from one day). The Capstone graduation program was reduced to two days from three to keep these changes budget neutral. FLC also had a working group to look at the New Directors Symposium program and survey the new directors to see what they need. The Recruitment Guide will also be overhauled in the coming year. Finally, FLC would like to broaden the mentor pool next year to get more people involved and increase the diversity of thought.

### **Assessment and Statistics**

Rod MacNeil recognized the committee members and reports that the past five years of survey and salary data have been transferred from the University of Buffalo to Counting Opinions platform. Everyone should take full advantage of the new reporting capability. Next steps will be to transfer the remaining data and then shut down the University of Buffalo platform. This is a different process than the old one: when data input is complete, anyone can lock the data, but the higher level representative approves it to send it to Counting Opinions. Both steps must be completed: lock and approve and then submission is complete. Members are encouraged to participate as everyone will benefit from the maximum number of institutions submitting data.

### **Bylaws Change**

The AAHSL Board proposed amending the association’s bylaws to change the fiscal year from calendar year to October 1 – September 30. This recommendation along with its rationale was distributed to the membership via email on October 2<sup>nd</sup> in accordance with the Bylaws. The rationale for the change is that the proposed budget year provides for more effective and efficient review of ongoing programs and desired new AAHSL programs and activities. The new fiscal year more closely aligns with the program planning needs of the Future Leadership Committee and eliminates having the Fellows cohort program cohort costs paid from two fiscal year spending plans.

As well, it is time to codify the membership categories for New Medical Schools and Developing Medical Schools.

**MOTION:** To accept the recommended amendments to the bylaws changing the fiscal year to October 1 – September 30, and codification of the membership categories New Medical Schools and Developing Medical Schools. **APPROVED**

### **Nominating Committee**

The Nominating Committee of President Judy Cohn, Melissa DeSantis, University of Colorado, and Anne Linton, George Washington University presented the following election slate:

Member-at-Large – Debbie Rand, Hofstra University

President-Elect – Sandra Franklin, Emory University

**Recognition of Board Service**

President Cohn recognized our outgoing Board members for their dedicated service to the association for the past three (or in a unique case four years).

Member at large: Nadine Dexter, University of Central Florida

Past President (X2): Ruth Riley, University of South Carolina

Former President: Jane Blumenthal, University of Michigan

Ruth Riley was thanked for her extended service, as well as Paul Schoening for coming back to serve as Past President again to give Ruth a break.

The meeting was adjourned at 9:58 am.

Drafted by Louise S. Miller, MA, CAE

Reviewed by Jerry Perry