

Systematic Review Service Survey – Association of Academic Health Sciences Libraries – January 2012

Institution	If you have a systematic review service at your library then what, if anything, do you charge?	How many such reviews do you conduct in the course of a year?	What deliverables do you produce? Just the search itself? A table indicating levels of evidence? A write up of the methodology? Do you charge separately for these different deliverables?	Do you have any promotional materials that you would be willing to share?
Houston Academy of Medicine- Texas Medical Center Library	Initial Consultation and tracking system set-up fee: \$100 Hourly rate: \$40.00 From	Inquiries, no takers		See Scope of Work attached
McGoogan Library of Medicine	Performed as part of routine literature searches; no charge to U Nebraska Medical Center affiliates or Nebraska licensed health care professionals	Do not track separately from other searches	Search results and search strategies; frequently import results into RefWorks, remove duplicates if asked. Deliver write-up of search methodology when asked. No charge for these services. Some systematic review authors offer co-authorship to the librarian who performs the searches. When co-authorship is accepted, the librarian sometimes takes on additional responsibilities. Again, without charge.	We do not have any promotional materials that are specific to systematic literature searches. I don't believe we have promoted our ability to help with systematic review preparation. We are leery about promoting our ability to help with these searches, in part, because we do not have access to EmBase
Health Sciences Library at University of Arizona	We do not charge for our services and the time involved varies widely. One systematic review, involving two liaisons, took several	In a typical year, we conduct 50-75 literature searches in support of	We conduct the searches and faculty/researchers complete the rest of the process. We do have one librarian, an MD/MLS assigned to the College of Medicine, who researches and	We don't specifically promote a service for systematic reviews of the literature. It is included within our promotion of literature search services and grant research support.

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	months of intense research. A typical review may take several days to complete.	systematic reviews.	writes systematic reviews as part of her teaching and research within the College.	
The Health Sciences Library University of Colorado Anschutz Medical Campus	We have a fee-based search service and through this service we get requests for searches for systematic reviews, but we also get search requests from people who don't know how to do a search or don't have the time to learn. I would say though that the number of SR search requests has increased in the past couple years. And we do charge : \$25 for students, \$50 for employees, \$85 for non-affiliated. I should also note that we have a policy (informal I think) that if the librarian searcher is included as a co-author in the publication then we waive the fee. I'm	There are two of us who do these types of searches but I personally had 21 clients in 2011 amounting to a total of about 23 searches. Of these I would estimate 80% are comprehensive searches, and guessing 30% are for SRs.	I provide the citations in EndNote Web, a Word document with brief citations (i.e., no abstracts), and the search strategies. I also can (but not as a rule) provide the citations in regular EndNote (the desktop version). Endnote Web (not the desktop version) is especially useful because our links show up on all the citations making it easier to get to fulltext. Several times, I've provided a paragraph or two describing the search methodology but only if someone specifically requests it. No extra charge. Levels of evidence - No, do not do this.	We just have a web page: http://hslibrary.ucdenver.edu/research-support/professional.php

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	currently involved in several projects this way.			
Health Sciences Library, The Ohio State University	At this point we do not charge for the service. If the customer has grant funding and librarian services have been included, then we assume that we will be paid for our services. I ask to be included as a co-author. This was especially recommended by the workshop lectures at the systematic review workshop held by University of Pittsburgh Health Sciences Library.	1-3 where I am involved with doing the actual search; consult with 3-5 customers that want to do the search themselves and need my assistance on how to start the process, search strategies, etc.	When I'm involved with the search, I formulate the search strategy and consult with the customer on initial results (sometimes needing to revamp the strategy). I usually download results from various databases into Refworks. I also write the methodology for the search. At this point, I don't charge for anything. However, sometimes I do Embase searching because it is only accessible at our institution through mediated searching and charge for that search because it is very costly to the library.	I don't market this service, because I am the only one (at this point) available to do the work and I have enough business at this point. I do have a short sentence on our web page that lists my services for this process. http://hsl.osu.edu/service-areas/education/services/research-support
Health Sciences Library System, University of Pittsburgh	We don't charge a set fee at present; rather we negotiate to include a percentage of a librarian's time in SRs that are grant-supported.	Last year our librarians completed 9 SRs and another 9-10 are still in process.	The librarians provide the search and citations usually in an EndNote file. They also write that section of the methodology. Because of the amount of work involved in these projects they also request authorship on the resulting paper.	We haven't needed to promote this service very much. We have written a few articles about this work in our newsletter, some examples are below. http://info.hsls.pitt.edu/updatereport/?p=2291 http://info.hsls.pitt.edu/updatereport/?p=4146
Lister Hill Library of the Health Sciences	We don't have a formal service, and do not charge for our services. Should an	In most cases, we are involved in just part of the	This depends on the needs of the researcher as determined at the time of the initial consult (and moving forward) Assigning a	We do have a LibGuide we refer people to who are starting the process: http://libguides.lhl.uab.edu/sysrev and do offer assistance

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<p>University of Alabama at Birmingham</p>	<p>investigator want searches performed via a pay-for-service database that we don't license, we would charge back for the costs. However, in my experience this has not happened in the past 5 years. We consider formal meta-analyses like systematic reviews.</p>	<p>systematic review process- initial consultation, for example, or some of the searches. I know of 2 full reviews in the past year, one is still ongoing, with 1 additional consult recorded; probably 2-3 more for SoPH folks. In some cases, we don't know how the complicated searches requested will be used; possibly 2-3 could have evolved into systematic reviews.)</p>	<p>Level of Evidence to each article is not anything we have done., although providing Hierarchy of Evidence pyramids to aid researchers is, of course. Search results and writing up methodology is more typical for us.</p>	<p>there as well.</p>
<p>Taubman Health Sciences Library, U of Michigan</p>	<p>The liaison librarians at the University of Michigan are actively involved in systematic review searching. At</p>	<p>FY (2010-2011) we participated on approx. 27 systematic</p>	<p>As far as deliverables go, we provide the search strategy with search numbers (formatted search history) for each of the databases searched. We also</p>	<p>See the attached "Searching the Literature: Identifying Studies for a Meta-Analysis or Systematic Review". Two things I would like to add to this discussion: First, we are seeing our involvement on systematic reviews stemming</p>

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	<p>present we have not formalized a 'service'. Currently we are fairly busy with the volume of requests we have as a result of instructional sessions on conducting systematic reviews, publisher and journal editor requirements (I'm sure based on the IOM and AHRQ recommendations), and through word of mouth. We do have a standard handout we provide when people start asking for assistance with systematic reviews, to make sure we are talking about the same level of searching and clarify what is involved with a systematic review. See the attached "Searching the Literature: Identifying Studies for a Meta-Analysis or Systematic Review". We dropped charging for librarian mediated</p>	<p>review searches at either a tier 2 or 3 level of involvement.</p>	<p>provide the written methodology section for those reviews we are being listed as co-authors on.</p>	<p>over several months and in some cases over a year as we work with the requester through the full process. Then it takes even longer waiting for the Review to be published. Second, over the past year we have received offers to write our liaisons into research grant applications, specifically for a funded role in providing systematic review searching. We see this as direct benefit of our current engagement on systematic reviews plus an opportunity to strengthen our partnerships with researchers and faculty.</p>
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	<p>searching about three years ago primarily due to the reduced number of search requests. Even though the type of searching requests has changed and the volume is increasing we have decided not to charge for our involvement with systematic reviews. Instead we are asking for acknowledgement from researchers and faculty. This 'acknowledgement' process is tiered.</p> <ul style="list-style-type: none"> • 1st tier of involvement) as a professional courtesy, we are happy to review, even critique, the search strategy or talk through the process with the requester • 2nd tier of involvement) if we develop the search strategy and run the searches in the different databases, 			
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	<p>we ask the author for an acknowledgement in the final paper</p> <ul style="list-style-type: none"> • 3rd tier of involvement) if we develop the search strategy, run the searches, and write the methodology section, we ask to be listed as an author on the paper. <p>Overall the faculty and researchers we work with have been open and responsive to this type of arrangement. We are seeing acknowledgements and co-authorships on published systematic reviews.</p>			
<p>U Arkansas Medical Center</p>	<p>We do not charge for searches for our faculty, staff, residents or fellows.</p>	<p>Last year we did 17.</p>	<p>We provide the search results (individual by database) or if they request it, we will dump it all to RefWorks, dedup it and send them a RW tagged format file they can upload to RW. We also provide the entire search strategy for each database run. We will write up the methodology if they are willing to put an acknowledgement in</p>	<p>We do not have anything specific to systematic reviews but attached is a trifold for our Research & Clinical Search Services under which these searches fall.</p>

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			the article or even better, list the searcher as a co-author. We do not charge for any of this for our folks.	
U Texas, School of Public Health Library	We currently do not charge	50? 75? I'm not sure how many I have going at this time.	I frequently assist with the write up of the methodology. I co-teach a systematic review class in which I give the students a PPT with verbiage on reporting methods and results. I also assist in screening for duplicates, helping students determine reasons and codes for exclusion criteria, and completing an Excel workbook to track all search strategies and results.	I don't need to promote this anymore! I co-teach a class and the word is out among the faculty that I can assist with SRs. We have bunches of handouts and online presentations to help students. Unfortunately, we just reorganized our web site so links to handouts are not working properly. Here are some of the resources we have for students and faculty: https://sph.uth.tmc.edu/current-students/library/systematic-review-presentations/ https://sph.uth.tmc.edu/current-students/library/guides-to-using-library-resources/
George Washington U Medical Center Library	Started in Sept 2011	4-5	Provide different levels of assistance - creating a search strategy on a couple of occasions, doing the search itself, etc. Help patrons get started and may never hear back from them. Two librarians received systematic review training at Pitt; received a RML grant to have further training at GW later this year.	http://libguides.gwumc.edu/systematic_review
Weill Cornell Medical College	We are in the beginning stages of implementing a systematic review service. We do not anticipate charging.	For 2011 we have conducted 1. We also are working on one now.	our deliverables in a systematic review collaboration includes: - Recommendation of specific databases and other information sources to be searched. - literature search results using a bibliographic management tool	We will be using LibGuides as a way to have a web presence for this service. We will also fold the service into our SCISSORS (Scholarly Communication Information Services In Support of Research) program. See http://library.med.cornell.edu/Scissors/

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			<p>-Word document that contains search terms for each database, listing of databases searched, number of results per database</p> <p>- Once the literature search is completed, the librarian writes the literature search methodology section for the submitted manuscript, maintains records of search results, and follows up with alerts and updates as needed. Librarians are co-authors on SR collaborations.</p>	
R. Matas Library of the Health Sciences, Tulane University	We would handle this as a regular informational services question. Treated as a normal reference question but more of an extensive consultation. When we have on occasion assisted someone with a systematic review we have not charged. Currently we do not charge our users for any information services.	We do not keep statistics on this, but I'd say about 2-3 per year. The big thing here seems to be meta-analyses rather than systematic reviews.	Varies greatly by department. People have asked which databases to use. They have requested search terms, search strings, advanced strategies and limits to reduce the number of results, asked for results sent to them, assistance with Endnote, results packaged in an EndNote library, help with ILL. Noted the search terms, limits, and databases for the Methods section. Never charged. Several of these I was brought in as an information consultant and was paid as part of the grant to be the searcher and citation manager for all authors.	No promotional items. Requests come through library visits, phone, email, and, lately, by referral.
GL&JW Levy	In the midst of			

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<p>Library, Mount Sinai School of Medicine</p>	<p>developing a systematic review service. While quite a bit has been published on librarians' roles in the systemic review process and on the mechanics of performing systematic reviews, I have not found any information describing possible service models, staff time commitments, other costs (such as ILL), or methods to project demand for the service. Actually suspect the knowledge gap on these issues may be significant enough to require a more systematic survey of the biomedical librarian community--a difficult undertaking given how stretched we all are for time.</p>			
<p>Becker Medical Library, Washington U</p>	<p>Our systematic review service is currently free.</p>	<p>We documented 12 in 2011.</p>	<p>We provide extensive reference interviews, a copy of the search strategy coded for each resource searched, de-duplicated results via EndNote, and written</p>	<p>I have attached the description of our services that we use with patrons. We also have a section on systematic reviews in our Evidence at Becker Libguide: http://beckerguides.wustl.edu/content.php?pid=119750&sid=1031216. "Systematic Review" has become such a buzz</p>

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			explanation of the searching methods to be used in any resulting publication.	phrase that we find it prudent to first be sure that is really what a patron is asking for.
Hardin Library for the Health Sciences, U Iowa	We help out with systematic review searches (we recently got a DIALOG subscription just so we could search EMBASE). We're not allowed to charge, not even for reimbursement of our DIALOG charges.	In the last year, about a half dozen EMBASE searches, all for systematic reviews.		Don't really promote this at all, or even track what we do, except for the EMBASE searches.
Memorial Sloan-Kettering Cancer Center Library	We do not charge for this service however we do request (strongly) that the librarian assigned should be a co-author. Our clients are fine with this request and to date we have not had anyone say no.	Depends... last year we completed at least 3.	See libguide	Please visit our LibGuide on Systematic Reviews; it is definitely a service we offer to our user community: http://libguides.mskcc.org/SR The libguide is a great promotional tool for this service and we also make frequent announcements via internal publications and our intranet.
Louise Darling Biomedical Library, UCLA	Yes, but it's sort of unofficial and we don't aggressively market it. We do not charge; we consider it part of our consultation services. However, we also do not search fee databases (e.g., Embase) and about half of the PI's include	We assist with 2-6 per year depending on how many librarians are available to assist. Right now, while three of us are trained to do this type of	Deliverables include the negotiated search strategy with a table breakdown of retrieval by portions of the search, patron accounts with saved search strategies in databases used (PubMed, Cochrane, CINAHL, etc.), downloaded citations in a format preferred by the reviewer within reason (usually EndNote, txt file or Reference Manager	We do not promote the service currently as we do not have enough staff to fulfill every patron's request. That said, it may be something we look into in the future.

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	<p>the librarian as an author on the paper. So no payment, but often authorship.</p>	<p>searching, really only two of us feel comfortable enough to do it. Our rheumatologists LOVE this service, so they keep us busy with one or two per year at least.</p>	<p>file), and on occasion a Word document with the citations neatly formatted (this only takes about 5 minutes once everything is in EndNote). On occasion, we also write the portion of the methods section of the article dealing with how the search was conducted. Some researchers prefer just to have the strategy and nothing else. We are happy to work with them to accommodate that as well.</p>	
<p>Welch Medical Library, Johns Hopkins U</p>				<p>Welch Medical Library: Provision of Searching Services in Support of Systematic Reviews January 2011</p> <ol style="list-style-type: none"> 1. Does your library charge a fee for searching services for systematic reviews? Welch Library does not charge fees for services that support systematic reviews. Please refer to question #7 for further explanation. 2. If your library does charge for such services, are there circumstances for which you would not charge a fee? Not applicable. 3. What services would the librarian provide in support of a systematic review? Informationists at Welch Library provide any/all of the following services in support of the systematic review, based on the specific research team’s request(s): <ol style="list-style-type: none"> a. Review of client-prepared searches. b. Group and individual consultations. c. Consultation and provision of a single search strategy, on which remaining database strategies might be modeled.

				<p>d. Consultation and development of the searches for all databases in question.</p> <p>e. Development, running, and downloading of search results from all databases.</p> <p>f. Development, running, downloading, and removing duplicate citations of multiple databases search results.</p> <p>g. As part of the review team, filter citations through title/abstract and full text review, and assist with data abstraction during the systematic review process.</p> <p>4. Does your library limit the amount of time that may be spent by a librarian conducting searches for systematic reviews? No. Welch informationists manage their own time to complete all work requested and associated with the systematic review project, based on an agreed-upon time frame with the research team at the start of the project.</p> <p>5. Does your library charge fees for other library/searching services provided to clients? No. Welch Medical Library: Provision of Searching Services in Support of Systematic Reviews (continued)</p> <p>6. If your library does not charge any fees at this time, might they be considered in the near future? While it will not be in the near future, Welch Library might consider charging for the services provided in support of systematic reviews. We are currently tracking these requests from our users, and assessing time spent on all services related to these in- depth, collaborative projects.</p> <p>7. If your library does not charge any fees, are there reasons for not charging fees at this time? Welch Library is committed to and actively building a model of embedded informationist services to the community of the Johns Hopkins Medical Institutions. We are pursuing increasing opportunities to participate on academic and</p>
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				<p>clinical research teams in the role of the information professional. As we pursue this commitment to service, we want to avoid placing any barrier between our patrons and the expertise, skills and services that the informationist provides. As time-consuming as these projects can be, we continue to review our process and procedures related to them, and are training our support staff to assist informationists with clerical activities of the process (i.e., downloading and de-duplicating citations).</p> <p>If you have any questions regarding this, please contact:</p> <p>Blair Anton, MLIS, MS Associate Director, Clinical Informationist Services William H. Welch Medical Library, Johns Hopkins Medical Institutions (410) 502-7571 banton2@jhmi.edu</p>
U Maryland Medical Library	Have done this one time and I was put on the original grant from the PI with 5% salary covered. We don't have an official service.	This ended up being two Cochrane protocols and has been ongoing for 3 years. We are just now finishing up on the re-do of the searches.	I provided search results in a variety of databases and full text of the selected articles.	
Case Western	Though we don't have a really formal systematic review service, not one that's formal in the sense of having its own web presence or email	I have done about half a dozen over the past three or four years. I have never charged	I produce the references. I don't produce anything on levels of evidence though I teach about levels of evidence when I teach EBP principles to nursing students. I am formally associated with GRADE Working	

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	address or anything, I have invested some time in learning systematic review skills at workshops like Dartmouth's and Pitt's over the past several years, and I do some systematic reviews.	anyone.	Group and listed on their website as a member (http://www.gradeworkinggroup.org/about_us.htm).	
U Washington Health Sciences Library	UW Health Sciences Library does perform systematic reviews on a request basis, but the Library does not have a 'service' as such. Charging is usually done based on amount of time we feel it will take as well as an estimate from the requestor. In the past, we have used a percentage of the Librarians' FTE and their specific salary. I would add that ABSOLUTELY there should be a charge! This is not an insignificant undertaking.	Very few - maybe 2-3 a year.	Again, this will depend on what the requestor wants – but there are our deliverables: <ul style="list-style-type: none"> • creation of comprehensive search strategies for the particular topic • determination of databases to search • translation of the strategy for each database • documentation of exact search terms, number of citations found in each database, number of unique citations after deduplication of results • delivery of deduplicated results formatted for a bibliographic citation manager (EndNote or Reference Manager) • narrative description of search methodology 	We have none. This may be a potential future service