

Future Leadership Committee – Minutes of Meeting, November 1, 2013, 8:00 am, Philadelphia

1. Julie Sollenberger, Chair, welcomed new and returning members. There was a round of introductions. All members with the exception of Cynthia Robinson were present.
2. Summary of year's activities
  - a. Leadership Fellows Program class 11 (Julie) – the class graduated at the close of the capstone event on October 2. Their evaluations are very positive, with some comments that can help guide program planning for the future.
  - b. Leadership Fellows Program class 12 (Judy) – the new class had its orientation on October 31. There is one additional pair this year for a total of 12. All of the mentors are new. Nadine offered to share mentor development materials used in a Florida libraries visioning session she attended. (ACTION: send these materials to Carol)
  - c. Scholarships (Irma) – four scholarships were awarded this year. Irma shared a written report (following the meeting). There was discussion about promoting other leadership development opportunities besides the Harvard Institute, which is what most choose to attend. Suggestions were: GIR Leadership Institute, Frye Institute (may have a new name), Educause programs, AMIA 10x10, and TRLN Management Academy. (ACTION: working group should consider how to publicize other opportunities to potential applicants)
  - d. CE Course (Carol) – MJ Tooley and Heidi Heilemann are revising the course to teach at MLA 2014. The course web site, formerly housed at Northwestern Medical Library, will need to move elsewhere, perhaps to AAHSL. (ACTION: Carol will stay in touch with the course instructors)
  - e. New Directors Symposium – this year's symposium was a success. Should we wait another year to hold the next one? At least two dozen new directors attended the AAHSL dinner this year, so demand may be high. Feeling is mixed about the value of a multi-day on site program, which allows more community building; versus the virtual/on site approach of the past two symposia, which spreads out the curriculum and is less costly. Directors of new medical libraries are also scheduling educational programs, on site and virtual, via their new AAHSL committee. There was discussion about how best to coordinate our efforts with those of this group, since their objectives overlap ours. (ACTION: a new planning group should consider how to coordinate for 2015)
  - f. Research, Recruiting and Marketing (Nadine) – Nadine provided a written summary in advance. The Guide was updated in 2012 and press releases were sent out. Discussion focused on how to keep better track of openings, including those in newly forming schools; and whom to contact with copies of our Recruitment Guide. The departing director, when there is one, can be contacted

for this information. (ACTION: working group should consider tracking the status of LCME candidate schools, and develop a process for communicating with them; keeping Carol and Louise in the loop).

3. Program Management (Julie, Carol)

- a. Carol has assumed the program management role from Carolyn Lipscomb. At the same time, the AAHSL Office is assuming some of Carolyn's former duties related to event scheduling, budget oversight, communication, and other areas. We expect this transition to be successful and will be monitoring it throughout the year.

4. Evaluation Study (Julie, Carol)

- a. Everyone on the committee was sent a copy of the full evaluation report prior to the meeting. Results are very positive overall. Discussion focused on webinar content, and the potential for different strategies or approaches beyond journal clubs and face to face sessions. The potential for cross-over with the new medical school library directors' programs came up again (their group has identified educational topics of interest to them this year). We noted that the new class will have the opportunity to choose their own topics and approaches (topics may emerge from their learning plans), and that DeEtta and Kathryn may also have ideas about other ways to form good relationships through the educational sessions. For instance, case studies and scenarios have been used in the past. (ACTION: working group should study the report more carefully and come up with recommendations for implementing in 2015. At some point we will seek input from NLM and the Board. Other ideas from the committee are welcome. ACTION: Carol will send the executive summary to the Board and study participants now, and by February will send the full report along with any recommended actions to the Board.)

5. Goals for next year (Judy)

- a. Everyone reviewed the list of possible working groups for next year and agreed to them (LFP selection; Evaluation study recommendations; Scholarships selection; Research, recruiting and marketing) and to add a New Directors Symposium 2015 planning group. (ACTION: Carol will distribute the list with committee members assigned. Anyone who has a preference should contact Carol.)

The meeting was adjourned at 10:00 am.

Submitted by Carol Jenkins