

## AAHSL Future Leadership Committee Meeting

Baltimore, SMC Campus Center, University of Maryland, Baltimore, 621 W. Lombard Street, Room 203, Friday, Nov 6<sup>th</sup>, 7:30 am – 9:00 am

### MINUTES

**Committee members: 2015:** Judy Cohn, Past Chair; Nadine Dexter **2016:** Tania Bardyn, Chair; Teresa Knott; Debbie Rand; Cynthia Robinson **2017:** Sandra Franklin, Incoming Chair; Donna Berryman; John Gallagher **2018 (Incoming members):** Eric Albright, Chair Designate; Darlene Parker-Kelly; Joanne Muellenbach. **Board Liaison:** Barbara Epstein. **Program Director:** Carol Jenkins.

Chair Tania Bardyn called the meeting to order at 7:30 and welcomed new members. Thank you cards and gifts were presented to outgoing board liaison Barbara Epstein and past chair Judy Cohn. The meeting began with a report from the Board Liaison, who expressed the Board's appreciation for the committee's successful work. So far the committee's budget request seems satisfactory. The Board will approve the budget when it meets in January.

The following key accomplishments were reviewed. They are described in detail in the annual report.

#### Fellows Program – (Working Group: Bardyn, Cohn, Franklin, Jenkins, Knott, Berryman)

Tania Bardyn reported that the 2015 Leadership Fellows cohort completed its program with a capstone event in Washington followed by a graduation reception on 09/30/15. Sandra Franklin reported that the subcommittee selected a strong class for 2016, which began its program with a day-long orientation session in Baltimore on 11/06/15.

#### New Directors Symposium - (Working Group: Robinson, Dexter, Rand, Bardyn, Cohn, Jenkins, Franklin)

Cynthia Robinson reported that the NDS will hold part 1 of its program on 11/08/15 and 11/09/15. The subcommittee planned a program based on input from participants and feedback from prior programs. There are 29 attendees expected. Part 2 will be a series of monthly webinars, followed by the final session on site in Toronto prior to the MLA meeting in May 2016. Because of the large group attending and the continued high rate of turnover in directors, FLC members recommended we consider how to make NDS content more accessible to future directors. Barbara Epstein expressed the Board's interest in this effort. This will be a goal for 2016.

#### Scholarships – (Working Group: Gallagher, Bardyn, Cohn, Franklin, Jenkins)

John Gallagher reported that leadership scholarships were awarded to four qualified recipients this year. Funds were set aside for a fifth, after revising our criteria to accept applications outside the normal application cycle; but no such applications were received. The out-of-cycle option will be publicized and monitored for another year. FLC has been asked by the Board to administer a scholarship award process for data management, using funds turned back by this year's Matheson lecturer. This will be a goal for 2016.

#### Recruiting and Marketing – (Working Group: Berryman, Jenkins, Bardyn, Cohn, Franklin)

Donna Berryman reported that the AAHSL web site was modified this year at FLC's request in two ways: a director vacancy listing was added; and a leadership tab was created that brings together all information about AAHSL leadership programs. Recognizing that the web site is both a source of content for members as well as our view to the world, we will continue to study and recommend changes in 2016 that will market leadership programs to target audiences. The Recruitment Guide needs revision and updating in 2016.

#### Nexus II Project

Carol Jenkins reported on the work of this IMLS funded grant to develop a core leadership curriculum for all types of cultural institutions. She serves on its advisory board representing AAHSL. She shared a draft design framework outlining leadership skills needed at various levels of responsibility, and asked for feedback. The project is in year one of a three year award.

#### Program Management

Tania Bardyn and Carol Jenkins reported that the AAHSL Office continued to provide support to the committee in all of the areas mentioned above. Streamlining the budget process remains a goal for the coming year.

#### Discussion of 2016 Goals and Working Groups

Sandra Franklin, incoming chair, reviewed 2016 goals listed below and asked for volunteers interested in working in specific areas. A sign-up sheet was circulated.

- a. Administer and evaluate LFP 2016 and select 2017 class
- b. Administer and evaluate 2015-16 New Directors Symposium; consider how to provide this content effectively to a greater number of new directors on an ongoing basis
- c. Administer data management special scholarship funds
- d. Award leadership scholarships
- e. Enhance communications about FLC programs through web site and other means
- f. Revise Recruitment Guide and publish online
- g. Continue work on Nexus II Project

#### Appreciation to Outgoing Members

Tania Bardyn thanked outgoing members Judy Cohn and Nadine Dexter for their service. Nadine will continue working with FLC as the new Board Liaison, and will continue to work with the New Directors Symposium subcommittee until May 2016. Thanks also to Debbie Rand, who agreed to extend her committee appointment until May 2016 in order to support the New Directors Symposium.

Minutes written by Carol Jenkins  
12/03/15