

Assessment and Statistics Committee 2013 Annual Report

This report provides a summary of the Committee's activities and accomplishments in each of the following areas:

- The completion of the 35th Edition Annual Statistics (FY11/12) surveys
- The opening of the 36th Edition surveys—Salary, Annual and Descriptive
- Future surveys
- Web Portal: Further enhancements, tools and capabilities completed and projected for completion this year
- Completion of the leadership transition for the Committee and Editorship of the Annual Statistics.
- Education and communication about the surveys and assessment
- MLA/AAHSL Ad Hoc Metrics Task Force

The Committee met twice during the year: for a full and intense day on Saturday, May 4 during the Medical Library Association Meeting, and for a two hour meeting on Friday morning, November 1 at the AAMC conference.

The 35th Edition Annual Statistics surveys:

The fall 2012 surveys for fiscal year 2011-2012 were the two core Annual Statistics and Salary surveys. The surveys had minor changes for clarification and added:

Total number of sessions taught in all the courses reported in Q 44 and Q 45. Q44 is: Number of complete courses (offered *without academic credit*) taught by librarians or other professional staff; Q45 is: Number of complete courses (offered *with academic credit*) taught by librarians or other professional staff

Responses were received from 128 libraries (a 73.6% response rate): 114 from U.S. allopathic medical school libraries, 6 from Canadian medical school libraries, 1 from the library serving an affiliated medical school program in Qatar, and 7 from libraries serving osteopathic medicals. In addition, 120 of these libraries also completed the salary survey. These were both record high numbers of responding libraries. The results were tabulated in tables and made available in the Annual Statistics Web Portal in mid-January 2013.

The print version of the *Annual Statistics* was completed and distributed in late May.

The committee encourages all to review the Composite Health Sciences Library information for FY12 on pages 12 to 23 of the printed Annual Statistics.

Increases:

- Serial titles
- Information resource (collection) expenditures
- Volumes in storage
- Slight increases:
- Recurring and total expenditures (0.97%)
- Website use

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Decreases

- Staffing: average drop was 4.44% from 31.06 to 29.68
- Total print volumes
- Monograph titles (slight)
- Expenditures: salaries & wages, staff development, other recurring, (ironically there is a 1.09% increase on total recurring expenditures.), capital (-36.46%)
- All special source expenditure categories. From grants and contracts the drop is 21.28%
- All personnel categories (# of staff)
- Most resource and services use except outreach sessions. (Outreach sessions had a 10.53% increase)

The 36th Edition Annual Statistics Surveys:

The 36th edition of the Annual Survey was revised during the summer of 2013 and opened to the membership for data entry in September. The few changes were changes to the wording for clarification.

The 36th Edition of the Salary Survey also opened in September and contained no substantial revisions.

The 36th Edition of the Descriptive Survey also opened in September and contained rewording for clarity and substantial revisions. These are outlined in the appendix.

Fall 2014 Surveys:

The surveys that will be completed in fall 2014—37th Edition: salary, annual survey, services and resources.

Enhancements to the Annual Statistics Web Portal:

The following enhancements to the Web Portal tools and capabilities have been completed since the 2013 Annual Report:

- Program the Salary data regression analysis into the Portal and create the summary data table from this analysis for the print version of the Annual Statistics. This will be used after the FY13 Annual Statistics are completed.
- Add a “Forgot Password?” that allows authorized users to update a forgotten password directly on the Portal website.

Beth Layton and Steve Squires are preparing the list of enhancements and reviewing the needs and possibilities with Steve Gallo at the U Buffalo, Center for Computational Research. This list will be discussed further with the committee at the AAHSL Meeting on 11/1.

Leadership Transition for the Assessment & Statistics Committee:

Steve Squires, the Statistics Managing Editor, completed the FY12 statistics under the guidance of Gary Byrd, Co-Chair of the Committee. During the May meeting at MLA, the committee thanked Gary for his service to the committee and AAHSL. At this time, Gary continues to be available to the committee as an advisor.

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Education and Communication about the Surveys and Assessment

The committee discussed education and communication about the surveys at the May meeting. A communication plan was developed; information resources will be shared with AAHSL members as it is prepared.

In addition, Beth Layton, Committee Chair, identifies information about assessment and shares it through the AAHSL-All listserv.

MLA / AAHSL Ad Hoc Metrics Task Force

The AAHSL Board received the final report of the Task Force and officially disbanded the group in conjunction with the MLA Board in July 2013.

Committee Membership:

Completed their service before the 36th Edition surveys were edited—

Kate Carpenter (2013)

Karen Cole (2014)

Continuing their service on the Committee—

Rod McNeil (2014)

Mary Piorun (2014)

Joanne M. Muellenbach (2014)

Beth A. Layton, Co-Chair and Editor (2015)

Steve Squires, Managing Editor (2015)

Laura Cousineau (2015)

Terry Henner (2015)

Jeanette Ryan (2015)

Will join the Committee after the 2013 AAHSL Annual Meeting—

Jennifer McKinnell (2016)

Matthew Wilcox (2016)

Respectfully submitted,

Beth Layton, MLS, MBA, AHIP

Library Director

Northeast Ohio Medical University

Steve Squires

Assessment and Research Services Librarian

Health Sciences Library

University of North Carolina at Chapel Hill

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APPENDIX – Descriptive Survey Changes

Questions eliminated from the previous survey:

- Q 11 Total number of primary teaching hospital staff supported
- Q 12 Total number of affiliated secondary users
- Q 24 Specific library services provided for affiliated hospitals
- Q 25 Number of library courses, whether taught for or without credit & offered as library-sponsored or curriculum-based. This question was moved to Qs 48 & 49 in the 33rd Edition Annual Statistics survey.

Question modifications:

Q2

Question: Specifically, **to what position does the library director report?** (You may choose more than one):

Change: Added answer option: Academic Provost or similar general academic administrator

Q15:

Combines 2 previous questions. Lists activity area and asks:
How performed? Options are:

For Q15a, choose from among the following for each activity:

Our library has **Full Responsibility** for, and performs, this activity

Our library has **Shared Responsibility** for this activity with another library, department or agency

Our library has **Responsibility** for this activity, but it is **Outsourced** to another library, department, or agency

Our library has **No Responsibility** for, and does not perform, this activity; **but it is Provided by Another library, department, or agency** for our library or for our library's users

Our library has **No Responsibility** for this activity **and** it is also **Not Provided by Another library, department or agency** for our library or for our library's users (e.g., this activity is not performed at, or for, our library or institution at all).

Q15b, c, d asks for # of librarian/profession, paraprofessional/clerical, and student/hourly/non-permanent staff