

ASSOCIATION OF ACADEMIC HEALTH SCIENCES LIBRARIES

Minutes of Annual Business Meeting

San Antonio, TX

November 3, 2008

The meeting was called to order at 4:10 p.m. by President Linda Watson.

RECOGNITION OF RETIRING AND NEW/INTERIM DIRECTORS

The following members who have retired since the 2007 Business Meeting were recognized:

- Barry B. Baker, University of Central Florida
- Rick Forsman, University of Colorado at Denver
- Susan Kroll, Ohio State University
- Dorothy Fitzgerald, McMaster University
- William Postell, Tulane University Medical Center
- Dave Hulkonen, University of South Dakota School of Medicine
- Ada M. Seltzer, University of Mississippi Medical Center
- Wilba Swearingen, Louisiana State University – New Orleans
- James E. Morgan, Oregon Health Sciences University
- Spencer Marsh, Stony Brook University
- Tamara Lee, Medical College of Georgia
- David S. Ginn, Boston University Medical Center
- Sherrilyn Fuller – not retired, but in a different role at University of Washington

President Watson also noted that the new/interim directors since last year had a welcome luncheon with the Board of Directors the previous day. The new directors stood and were recognized.

APPROVAL OF MINUTES

With more than 90 members in attendance, the minutes of the 2007 Annual Business Meeting were approved.

PRESIDENT'S REPORT

President Watson reviewed AAHSL's activities during 2007-08. She noted that her goals for AAHSL this year built on the legacy of past efforts and the hard work of Board members and Committee and Task Force volunteers and all AAHSL members who listened, contributed and participated in our amazing professional network. She thanked everyone for the honor and privilege of being able to serve as President this past year.

Headquarters staff transition: The organization said goodbye to April Thanos mid-year and welcomed Louise Miller as AAHSL's Executive Director at SBI Management Services. Louise and SBI President Marlis Korber were introduced.

Conflict of Interest Policy: AAHSL expanded its *Conflict of Interest Policy and Disclosure of Certain Interests Policy* to apply to not only all Board officers and Committee chairs but to all committee and task force members.

Board Manual: Pat Thibodeau took the lead on drafting a Board manual which clearly lays out the duties and the calendar for Board members. She also drafted an AAHSL entry for Wikipedia, which will be posted soon, and hopefully become a living document to which members will feel free to contribute.

Poster: A poster promoting AAHSL was developed for the meeting this year. Thanks go to NLM/AAHSL Fellow Mary Piorun for the design, and for corralling the ideas of multiple library directors to agree on the content.

IT Roadmap: Several years ago, the Board commissioned an IT Roadmap to provide guidance for AAHSL with regard to our use of information technology. With input from the Board and Committee Chairs, a Roadmap was crafted, and member feedback solicited in May 2007. During the past year, Information Technology Officer Jim Shedlock and Tom Singarella, as Information Technology Consultant, worked with the Board to refine the document and begin to implement some technology improvements.

Advocacy: Advocacy is one of the Association's most important and visible activities, some of which we share with other sister associations. Advocacy for and implementation of the NIH Public Access Policy consumed much of President Watson, the Scholarly Communication Committee and members' time.

AAHSL also dealt with other issues such as speaking out against the withdrawal of Science from JSTOR (a decision which was changed), participation in several forums on Open Access ranging from MLA's webcast to an ACRL live online chat session, to attendance at a "reunion" meeting at the Howard Hughes Medical Institute five years after the original Bethesda Statement was crafted. AAHSL continued to support increased funding for both NIH and NLM, and in April, Mark Funk and President Watson conducted a lunchtime briefing for members of congressional staff on the topic of the National Library of Medicine, and why we advocate for support.

President Watson was pleased to be able to attend the Capstone Event and graduation for the 2007/2008 fellows in September. The Board welcomed the 2008-2009 cohort at their orientation session on October 31st.

Partnerships: AAHSL celebrates its very important partnerships with AAMC and NLM on the 25th anniversary of the Matheson-Cooper Report. Michael Homan and Jim Shedlock created a special website to commemorate the event, and earlier in the afternoon, AAHSL was honored to have Nancy Lorenzi give the Matheson Lecture.

AAHSL has a number of long-standing partnerships with AAMC from membership and participation in the Council of Academic Societies, our partnership with and individual memberships in GIR, and an emerging partnership with the Group on Educational

Affairs. President Watson and President-elect Sollenberger met in the Spring with staff from Government Relations, Faculty Affairs, CAS, MedEdPORTAL, LCME, and GIR, and AAHSL leadership will continue to do so in the coming year.

This year AAHSL forged new relationships with the American Medical Informatics Association (AMIA). AAHSL submitted a response to AMIA's call for input on Applied Clinical Informatics Core Content as AMIA seeks to have clinical informatics approved by the American Board of Medical Specialties as a new subspecialty. AAHSL's response included a strengthening of the role for evidence-based knowledge in clinical decision support. AAHSL is also participating in a major new initiative to develop a Common Multidisciplinary Informatics Curriculum for Clinical Students. Rick Forsman is AAHSL's representative to this group.

Another important partnership is with the Association of Academic Health Centers (AAHC). AAHSL leadership met with AAHC and its affiliate members in February (executive directors and leadership of associations of colleges of medicine, dentistry, nursing, pharmacy, osteopathic medicine, psychology and the CEO of the University HealthSystem Consortium) to discuss the possible formation of an "Alliance for Interprofessional Health Professions Education and Practice." AAHC is one of the sponsoring organizations with AMIA of the competencies project mentioned above.

COMMITTEE AND TASK FORCE REPORTS

Assessment and Statistics

As this committee had presented its report immediately preceding the Business Meeting, and audience questions were asked and answered at that time, no report was presented by Gary Byrd.

Charting the Future Committee

M.J. Tooley reported that the Committee has handed off work on the Institutional Repository to the IT Officer. No Innovation Award was given this year; however a scoring rubric for nominations was developed. The 4th institutional repository survey was completed and the 5th and final one is planned for next year. The Committee also is sharing trends documents via the listserv, and is looking at blogging capabilities. Work has also begun to envision the type of Web pages the Committee would like to have. Upcoming surveys will seek information on library branches, and a "hard times" survey regarding the impact of the economy. Finally, the Committee will start planning for the next generation of AAHSL's "Building for Success" document.

Council of Academic Societies

Logan Ludwig reported on the organization of the CAS, which is one of the governing bodies of AAMC. Eighty-nine societies participate and vote on the Council. He explained that the Council's Board, which is made up of 30 directors, voted at the current meeting in San Antonio to change the governance structure to reduce the size of the Board to 17. Other initiatives: AAMC is sponsoring a Leadership Forum for approximately 26 participants. CAS is issuing a policy statement on healthcare reform principles.

Future Leadership Committee

Carol Jenkins reported on the following Committee programs:

Fellows: The program has begun its seventh year. A total of 35 Fellows and 29 Mentors have participated in the program since inception. While there were three new Mentors this year, more Mentor applicants are needed. It was noted that of the 30 program graduates, nine Fellows have already become Directors and another 16 have been promoted to other positions. The Fellows that became directors this year were introduced: Nadine Dexter, Chris Shaffer, Heidi Heilemann, and Brian Bunnett. For the 2008-09 Fellows year, 26 applications were received for five slots.

The 2007-08 Fellows were introduced: Colleen Cuddy, Jonquil D'Souza Feldman, Heidi Heilemann, Mary Piorun, and Neville Prendergast, followed by the 2008-09 Fellows and their mentors: Laura K. Cousineau (Gail Yokote), Melissa L. Just (Cristina Pope), Rod MacNeil (Terry Burton), Sandra I. Martin (Gary Freiburger), and Nancy Hrinia Tannery (Jim Shedlock).

Scholarships: The Committee continues to award scholarships for a variety of educational programs. To date, 33 scholarships for a total of more than \$58,000 have been granted, mostly for attendance at the Harvard or GIR Leadership Programs.

CE Class: The Committee continues to offer a class for continuing education credit at MLA on becoming a library director.

Recruitment: The committee also annually updates and maintains the Recruitment Guide. There are currently approximately 16 director vacancies, thus demonstrating the need for this program.

New Directors' Symposium: The second Symposium will be held in spring of 2009.

Joint AAHSL/Publisher Task Force ("Chicago Collaborative")

Michael Homan thanked the more than 30 participants in the update session held earlier in the day. He stressed that the charge to the Task Force was to go beyond the economic issues of scholarly publishing, and to look at what publishing will look like in 25 years. There are eight members of the task force. The explanatory documents about the formation and charge of the Chicago Collaborative are now available for distribution within the memberships of the participating organizations for vetting, following which will be a press release about the Collaborative.

Joint MLA/AAHSL Legislative Task Force

Michael Homan reported that a new chair is appointed to this Task Force every two years, alternating between AAHSL and MLA. The two groups equally provide funding

for the work of the Health and Medical Counsel in DC. This year President Watson and Mr. Homan gave a briefing on Capitol Hill on support for NLM. The Task Force does not meet in the fall in election years.

New Directors' Orientation

President-elect Julia Sollenberger reported that 11 new and interim Directors attended the New Directors' Lunch with the Board. A new system of matching new directors with Board "buddies" was implemented this year to help welcome and orient them.

Program and Education

Linda Walton reported that this Committee has three charges: the annual educational workshop at AAMC, the Matheson Lecture, and development of an e-seminar. The latter project was postponed until 2009. One hundred people attended the Workshop in San Antonio. The Committee has asked the Board to consider for 2009 shortening the programming to a half rather than a full day. Finally, the 2008 Matheson Lecture was presented by Nancy Lorenzi.

Scholarly Communication

Throughout the year, Karen Butter has kept members informed regarding challenges to the open access mandate. She reported that Bill Clintworth has a blog on the USC Website, which may transition to the AAHSL Website. While most of this Committee's activity has focused on open access, Scholarly Communication is broader than that. The Committee wants to ask members about their interest in social networking and how that might benefit their institutions.

Teaching/Learning Oversight Committee

President-elect Sollenberger reported that this Committee was formed in January 2008. Rick Forsman was hired as project manager, and is the representative to the initiative to develop a Common Multidisciplinary Informatics Curriculum for Clinical Students, in partnership with AMIA and AAHC affiliate organizations. The Teaching/Learning Oversight Committee produced a poster for this AAMC meeting. Also, LiME now has a presence on the AAHSL Website. Finally, Terry Burton is working with GIR to do a survey on the current state of integration of evidence-based information into the electronic health record.

LiME/AAHSL Joint Task Force

Lauren Maggio reported that the charge of the Task Force is to develop self-paced, interactive instructional modules that teach and assess competencies related to evidence-based search, retrieval and evaluation skills. The Task Force conducted a survey to identify existing self-paced, interactive modules that address basic searching skills for major databases, and ones that address Evidence-Based Practice. A total of 133 models have been collected. A scoring rubric was created for use by the Task Force members. They will use what they learned from this exercise to develop a prototype online module for the MERC (Medical Education Research Certificate) searching course that is now being conducted in-person, in collaboration with GEA. The students in an informatics

class at the University of Michigan are developing a database of the results of the module collection and evaluation.

Education Research Task Force

Karen Brewer reported that this Task Force's charge is to address the research priorities outlined in the seminal IIME and GEA Reports on medical education. Topics being pursued include: the need to teach medical students information management skills; evidence-based medicine; and faculty development. A research agenda will be developed in these areas, with the goal to create partnerships to conduct the research. The Task Force hopes to have a draft proposal to present to partners by March.

Finance Committee and Preliminary Budget

Secretary/Treasurer Paul Schoening reported that AAHSL's 2008 regular membership remains at 116, while associate membership increased by four to 26 this year. With approximately \$321,000 in cash reserves, the Board made a conscious decision with the 2008 budget to devote some of the reserves to additional programming.

Administratively, the organization has streamlined the check signing process. Expenses for 2009 will increase due to continued program expansion, including the use of paid consultants, and the addition of the New Directors Symposium.

In both 2007 and 2008 deficits were budgeted, which were covered by reserves. The draft 2009 budget includes further transfer of reserves of approximately \$58,500 for operating expenses and the Matheson Lecture. The Board will finalize the budget at its January strategic planning meeting.

A member of the audience noted that approximately 40% of the annual budget is designated to the Future Leadership Committee. Secretary/Treasurer Schoening pointed out that AAHSL receives \$55,000 annually (to increase by 5% beginning in 2009-2010) from the NLM for this program. The Board is also looking for additional funding sources.

Another question was posed as to whether AAHSL can continue to fund both the Fellows and Scholarship programs. It was noted that in 2008, the scholarship program was reduced from two cycles to one.

Finally a suggestion from the audience was made to consider doing either an e-seminar or the AAMC Saturday workshop, but not both, in 2009 in order to save money.

IT Roadmap

Jim Shedlock reported that an RSS link has been added to the AAHSL Website, as well as sections on the 25th anniversary of the Matheson/Cooper Report, and on LiME. New pages and content have also been added for Visitor information, the new Teaching Learning Initiative, and AAHSL Honorees; a revised directory presentation that now includes links to library Web pages along with links to member newsletters; and a revised Leadership Development page.

Paul Schoening, Board IT Liaison, further reported that Jim Shedlock has completed his 3-year term as Information Management Officer and that Chris Shaffer will be the new AAHSL Webmaster for at least the next year. The AAHSL membership database is being transitioned to a new platform called MemberClicks, which will allow for surveys, listservs, committee collaboration support, archiving, and a more robust member directory. This transition is a start, not the entire IT Roadmap, and will lay the foundation for future IT services through headquarters to support association business. The directory function will roll out in January. The issue of having a single sign-on to the members-only part of the Website and the statistics portal is being addressed. The listservs should be available mid-2009. MemberClicks should also be able to archive survey results.

Nominations Committee and Election

Julia Sollenberger reported that the Committee (Linda Walton and Carol Jenkins served with her) has recommended the following slate:

President-Elect: Connie Poole

Board Member: M.J. Tooley

There were no nominations from the floor. The slate was approved by unanimous vote.

RECOGNITION OF BOARD SERVICE

President Watson thanked the members who are completing their Board service: Pat Thibodeau and Elaine Martin. She also recognized Jim Shedlock, Tom Singarella and Karen Cole & Staff of the A.R. Dykes Library at the University of Kansas Medical Center for their service to AAHSL.

REMARKS OF INCOMING AAHSL PRESIDENT

Julia Sollenberger shared that she was fortunate to recently attend the Association of American Health Centers (AAHC) meeting in Scottsdale, AZ, representing AAHSL as an affiliate member of that group. AAHC “seeks to advance the nation's health and well-being through vigorous leadership of the nation’s academic health centers.”

The meetings, attended by mostly Medical Center CEOs and Research and Education Deans, centered on topics such as:

- Organization and Management of the Health Center
- IT Integration
- The growth of new medical schools and branches
- Intraprofessional education
- Financial challenges
- Recognition of importance of patient education and consumer health information
- Community partnerships
- Workforce issues
- The importance of EBM and Clinical Trials

She also attended a breakfast with the AAHC Board of Directors, plus representatives from affiliate members of AAHC – organizations like the American Association of Colleges of Nursing, Osteopathic Medicine, and Pharmacy; American Dental Education Association; American Psychological Association; Association of American Medical Colleges; Association of American Veterinary Medical Colleges; and the University Health System Consortium. It was a great experience to be literally “at the table” with the leaders of other professional groups that make up the fabric of our academic health centers.

In light of all of the exciting and important initiatives AAHSL has underway, the organization needs to develop some priorities, so that we know where to concentrate our energy and our funds. The Board has decided to work on those priorities at a strategic planning session during the Board meeting in January.

Finally, she reported on a discussion from the recent Board meeting and an initiative that the organization will undertake during 2009. With so many new and emerging medical school libraries, AAHSL has been asked many questions during this past year related to membership categories and benefits. This has led to our trying to clarify and document our current practice, but also think about membership in a strategic way. Should there be new categories of membership which could potentially expand our numbers? How do we differentiate between categories in terms of benefits? A task force has been appointed, with Elaine Martin as chair, which will look into these membership issues and develop some recommendations.

The meeting was adjourned at 6:15pm.

Drafted by Louise S. Miller, MA, CAE

Respectfully Submitted by Paul Schoening, MS, MBA